1. You would set up derived dates to automate which one of the following?
   A. Create all of the fiscal reporting periods in a year.
   B. Create employee event dates based on an existing date on their employee record.
   C. Create start dates for benefit/deductions.
   D. Create eligibilities for entitlements.
   Answer: C

2. Earnings can be created by which of these functions? Choose the 2 that apply.
   A. Entitlements generation
   B. Journals, Earnings
   C. Entitlement updates
   D. Time/earning adjustments
   Answer: B, D

3. Which of the following statements about pay cycles and pay groups are true? Choose the 3 that apply.
   A. At least one pay cycle must be created.
   B. A pay cycle accommodates employees with different pay dates.
   C. Multiple pay groups are used to pay employees in different currencies.
   D. An employee can be in multiple pay groups.
   Answer: A, C, D

4. An employee is transferring from one position to another position on October 1. As a payroll administrator, how can you make this change? Choose the 2 that apply.
   A. Use Date Effective Records to create a new version of the existing position, using October 1 as the Valid From date.
   B. Assign a new position to the employee with a Valid From date of October 1, and end the old position with a Valid To date of September 30.
   C. Assign a new position to the employee with a Valid From date of October 1, and end the old position with a Valid To date of October 1.
   D. Assign a new position to the employee effective October 1 and delete the old position.
   Answer: A, B

5. If an organization has employees who work in different tax jurisdictions, which of these features must the payroll implementer set up to accommodate this? Choose the 2 that apply.
   A. Position filter.
   B. Position type.
   C. Position assignment type.
   D. Locations mandatory on positions flag on the Parameters table.
   Answer: A, D

6. The company is in a jurisdiction where tax reporting is based on pay statement date. It has a weekly payroll with the pay periods starting on Monday and ending on Sunday. Pay is issued to employees the...
following Wednesday. In 2009 the first pay period of the pay year starts on Monday December 29 2008
and ends on Sunday January 4 2009. Which of the following statements is true?

A. This is the first pay period of the year because it is the first pay period that ends in 2009.
B. This is the first pay period of the year because the majority of the days in the pay period are in 2009.
C. This is the first pay period of the year because it is the first pay period with a statement date in 2009.
D. The pay period accumulators can be used for calendar year reporting.

Answer: C

7. Which statement is true about union affiliations?

A. The annual and pay period hours associated to a union can be used to derive earning amounts for salaried employees.
B. They can be used to look up wage rates.
C. They can be used to look up union dues rates.
D. At least one union certification must exist for each union affiliation.

Answer: A

8. Which of the following statements is true about organizations that use structured pay increase systems with salary grids and/or compa ratios? Choose the 2 that apply.

A. To use the position form to define an employee’s hourly or salary wages based on a compa ratio, you must select a salary code and enter a compa ratio.
B. To use the position form to define an employee’s hourly or salary wages based on a salary grid, you must select a salary code that corresponds to a salary grid, and then select a salary step.
C. Both salary codes and salary steps can be specified at the occupation level.
D. All employees require wage information on their position in order to be paid.

Answer: A, B

9. An employee has one hourly position and one salaried position. In such a case, which one of the following statements is true?

A. Both positions must have time records created in order to be paid.
B. The salaried position pay can be based on time records. The salaried position pay can be based on time records.
C. If the hours and salary fields on both positions are blank, the hours and salary information from the employee record are used to calculate the wages for both positions.
D. If the hours and salary fields on the salaried position is blank, the hours and salary information from the hourly position are used to calculate the wages for both positions.

Answer: B

10. Which of the following statements are true about occupations? Choose the 3 that apply.

A. At least one occupation must be created.
B. Every job must include an occupation.
C. One occupation can be used for many jobs and positions.
D. The occupation selected in the Job form can be used as the default for a position assigned to an
   employee.
Answer: A, C, D

11. When setting up a pay group, which of the following attributes must the Payroll implementer identify?
   Choose the 2 that apply.
   A. The pay cycle for the pay group.
   B. Hourly or salaried payroll.
   C. Check format to be used.
   D. Payment type.
   Answer: A, C

12. Which of the following statements about employee positions are true? Choose the 3 that apply.
   A. An employee must have a position in order to be paid.
   B. A position can inherit characteristics of a job.
   C. Salary information on a job always overrides salary information on a position.
   D. There can be an unlimited number of positions associated to an occupation.
   Answer: A, B, D

13. A new employee has been added to the company, and Payroll data is being added for that employee.
   Which of the following statements are true? Choose the 3 that apply.
   A. If a position already exists, you can transfer it to an employee. You can assign more than one position
      to an employee. New effective dated records are automatically made for each position that is assigned to an employee.
   B. You can use Organization splits to over-ride the organization selection made in the Position form.
   Organization splits provide dimension values for the earnings and benefit costs posted to the General Ledger, thus dividing the expenses for this position among one or more organizations.
   C. To set up entitlements for the employee, you must always establish a starting balance for a new
      entitlement. You can also choose the option of using an entitlement rule group.
   D. You can set Calculation variables for the employee, which are used in earnings and benefit/deduction
      calculations, and affect payment parameters such as tax exemption amounts.
   Answer: A, B, D

14. In which of these modules can Employees and positions be created? Choose the 3 that apply.
   A. Admin
   B. Basic
   C. Human Resources
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D. Payroll

Answer: B,C,D

15. To minimize data entry, in which of the following circumstances should an employee be assigned to more than one position? Choose the 3 that apply.

A. The employee regularly works in two locations for different wage rates.
B. The employee works in two departments and you want to track the actual labor cost in two different dimensions.
C. The employee salary is split on a percentage basis between departments. The employee’s salary is split on a percentage basis between departments.
D. The employee has different entitlements based on occupation.

Answer: A,B,D
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